

# Associated Entity Return

**Completing this return:** This return must be completed by the agent in accordance with section 130ZO of the *Electoral Act 1985* (the Act) and regulation 40 of the *Electoral Regulations 2024* (the Regulations).

## Scope of disclosure

- **Associated entities (general):** Disclose only amounts received or debts incurred for state electoral purposes.
- **Nominated entities of registered political parties:** Disclose all amounts received, regardless of value, and must provide all prescribed details where required under regulation 39.

**Compliance note:** A nominated entity must not incur political expenditure (s 130ZBA).

**Audit certificate:** Required under section 130ZV of the Act unless nil activity is reported or a waiver is granted.

**Public inspection:** Returns are available 3 business days after the due date.



This is a fillable PDF. You can enter information directly into each field.  
Use the Tab key to move forward through fields and Shift + Tab to move backward.

## Return and entity details

**Return reporting period:**

**Name of associated entity:**

Is this entity a nominated entity of a registered political party?      Yes      No

If Yes, you must also complete all amounts received and outstanding debts as required under section 130ZO of the Act.

## Agent details

**Name of agent:**

**Address**      **Suburb**      **State**      **Postcode**

**Telephone**      **Mobile**      **Email**

## Associated political parties

- For associated entities (general): Multiples can be listed.
- For nominated entities: Only one registered political party may be listed.



If you need assistance completing this return, please contact the Compliance Branch.  
Contact details are provided on Page 7 →

## Part 1: Total receipts

### Note (general associated entities):

- Only amounts received for **state electoral purposes** must be disclosed.

### Additional requirements for nominated entities of registered political parties:

- The limitation to '*state electoral purposes*' does not apply.
- Nominated entities must disclose **all amounts received**, regardless of purpose or value.

### Section 1A: Total amount received

Provide the total amount received by, or on behalf of, the associated entity during the reporting period.

- Include:** All donations, contributions, payments, reimbursements, and other forms of income.

**Total receipts: \$**

### Section 1B: Receipts of \$1,000 or less

Provide a summary of all individual amounts of \$1,000 or less received during the reporting period.

- Include:** All donations, contributions, payments, reimbursements, and other forms of income.

#### Summary table

Description	Amount (AUD\$)	Number of persons (receipts rcvd from)
Total of receipts of \$1,000 or less		

- Amount (AUD\$):** The combined total of all individual receipts that were \$1,000 or less.
- Number of persons:** The count of individuals who gave those smaller amounts.

### Section 1C: Receipts over \$1,000

**Note:** multiple amounts from the same person within a financial year must be aggregated. If the total amount donated is \$1,000 or more, it must be reported in this section. If the aggregated amount is less than \$1,000, report it in **Section 1B** above.

Prescribed details of each amount over \$1,000 received during the reporting period

Name of contributor	Address of contributor	Amount received (AUD\$)	Date received	Nature of receipt*

Attach additional pages if necessary.

\*Nature of receipt refers to the reason the funds were received (e.g., donation, membership fee, sponsorship, sale, grant, loan).

If any of the amounts reported in Section 1C were received from an incorporated or unincorporated association; a trust fund or the funds of a foundation; or a body corporate, the prescribed details required under Regulation 39 must be provided in Part 1A on the next page →

## Part 1A: Prescribed details (Receipts)

### Amounts received from associations, trusts or bodies corporate

If any of the amounts reported in Section 1C were received from an incorporated or unincorporated association; a trust fund or the funds of a foundation; or a body corporate, the prescribed details required under Regulation 39 must be provided below.

**Note:** You do not need to provide the prescribed details of an incorporated association or body corporate, or of any parent, subsidiary or related body corporate of a body corporate, if the required information is publicly available online. In these cases, provide the website address where the information can be accessed in column 4 below.

Prescribed details for each contributing entity (receipts):

Entity name and address	Governance members (Committee/trustees/board)	Related bodies (Parent, subsidiary, or related body corporate)	Publicly available information (Name and website) <i>Incorporated association or body corporate only</i>

- Complete one row per contributing entity.
- If publicly available, specify the publication and website address in column 4. If not publicly available, complete columns 1—3.
- Ensure all information is accurate and current as at the date of lodgement.

## Part 2: Total debts

### Note (general associated entities):

- Only debts incurred for **state electoral purposes** must be disclosed.

### Additional requirements for nominated entities of registered political parties:

- The limitation to '*state electoral purposes*' does not apply.
- Nominated entities must disclose **all debts**, regardless of purpose or value.

### Section 2A: Total outstanding debts

Provide the total amount of all debts incurred by, or on behalf of, the associated entity that remain outstanding at the end of the reporting period.

**Total outstanding debts: \$**

### Section 2B: Debts of \$1,000 or less

Provide a summary of all individual debts of \$1,000 or less incurred during the reporting period.

- Include:** All loans, unpaid invoices, service fees or other liabilities.

#### Summary table

Description	Amount (AUD\$)	Number of creditors (debts incurred from)
Total of debts of \$1,000 or less		

- Amount (AUD\$):** The combined total of all individual debts that were \$1,000 or less.
- Number of persons:** The count of individuals or entities the debts are owed to.

### Section 2C. Debts over \$1,000

Prescribed details of each debt over \$1,000 incurred during the reporting period

Name of creditor	Address of creditor	Amount owed (AUD\$)	Date incurred	Nature of debt*

*Attach additional pages if necessary.*

*\*Nature of debt refers to the reason the liability was incurred (e.g., loan, invoice, service fee, reimbursement, purchase, lease payment, subscription, legal fees, consultancy charges, or other contractual obligations).*

If any of the amounts reported in Section 2C are owed to an incorporated or unincorporated association; a trust fund or the funds of a foundation; or a body corporate, the prescribed details required under Regulation 39 must be provided in Part 2A on the next page →

## Part 2A: Prescribed details (Debts)

### Debts owed to associations, trusts or bodies corporate

If any of the amounts disclosed in Section 2C are owed to an incorporated or unincorporated association; a trust fund or the funds of a foundation; or a body corporate, the prescribed details required under Regulation 39 must be provided below.

**Note:** You do not need to provide the prescribed details of an incorporated association or body corporate, or of any parent, subsidiary or related body corporate of a body corporate, if the required information is publicly available online. In these cases, provide the website address where the information can be accessed.

Prescribed details for each contributing entity (debts):

Entity name and address	Governance members (Committee/trustees/board)	Related bodies (Parent, subsidiary, or related body corporate)	Publicly available information (Name and website) <i>Incorporated association or body corporate only</i>

- Complete one row per contributing entity.
- If publicly available, specify the publication and website address in column 4. If not publicly available, complete columns 1—3.
- Ensure all information is accurate and current as at the date of lodgement.

## Part 3: Capital contributions used for political payments

Complete this section if any amount disclosed in Part 2 was:

- Paid to or for the benefit of a registered political party, and
- Paid from funds generated from the capital of the associated entity.

Provide the following details for each person who contributed to the entity's capital during the reporting period, unless these details have already been disclosed in a previous return.

Name and address of person	Total contributions (AUD\$)

Attach additional pages if necessary.

## Part 4: Declaration

In accordance with section 130ZO(1a) of the Act, the agent of an associated entity must declare the following:

### Declaration by agent:

I, the undersigned agent of the associated entity, declare that to the best of my knowledge and belief:

- The entity has not received any electoral donations in contravention of Division 6A of the *Electoral Act 1985* during the prescribed period covered by this return.
- Each amount disclosed above was not received from a foreign entity, in accordance with regulation 38(1)(a) of the Electoral Regulations 2024; and
- The information contained in this return is accurate and complete.

Name of associated entity agent

Signature



Date

### Important

- Providing false or misleading information in this return is an offence under section 130ZZE of the *Electoral Act 1985* and may result in penalties.
- This return may be audited to verify accuracy and compliance.
- Ensure *all* information is accurate and complete.
- If you are unable to obtain certain particulars, you must lodge a '*Notice of Inability to Complete a Return*' in accordance with section 130ZZC of the Act.

## Enquiries and lodgements

### Compliance Branch

Electoral Commission of South Australia | GPO Box 646 | Adelaide SA 5001

Phone: (08) 7424 7400 | Email: [ecsa.fad@sa.gov.au](mailto:ecsa.fad@sa.gov.au)



Completed returns may be lodged by email using the submit button below. The audit certificate must also be attached. Please retain a copy of the completed return and certificate for your records.